

How to Order – Café Express

Go to www.thebalminglead.org and select the Gourmet Kitchen tab, select the button Café Express under the Gourmet Kitchen.. Select the pictures for [Entrees](#), [Sides](#), or [Desserts](#). After that the Café Express menu page appears. Click on the Entrée's, Side Dishes or Desserts pictures. Look around at all the different items that you can choose from once you click on a picture.

- Select your item
- Select Pick-Up Time
- Select Pick-up Date
- Click Add to Cart
- Change the quantity box to the amount you wish to order

Select either to continue shopping or Proceed to Checkout.

The Order Summary page will appear. Make sure that your address and email address are correct. Look at your order and make sure that everything is there. Select your payment type. If everything is correct and you are finish select "**Proceed to Checkout.**"

If you do not have a paypal account select the [continue link](#) under "**Don't have a Paypal account**" fill in the required fields for your billing information for your credit card or debit card payment. Select the button that states to Review Order and Continue.

After a brief moment the Thank You page or Order Completion Page will appear. This page will have a confirmation number that you either need to write down or print the page out. You will also receive an email with the confirmation number / transaction number. You will need this confirmation number / transaction number for pickup.

Payment Options

Current version of Online Ordering Visa, MasterCard, American Express, Debit Cards...

Pick-Up Instructions

Your pick-up instructions are on Sunday after 9 am service or Sunday after 11:30 am service